



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
[www.ladpw.org](http://www.ladpw.org)

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **WR-2**

June 9, 2005

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**SPREADING GROUNDS TURBIDITY STUDY  
AWARD CONSULTANT SERVICES AGREEMENT  
ALL SUPERVISORIAL DISTRICTS  
3 VOTES**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY  
OF THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT:**

Award and authorize the Acting Director of Public Works, or his designee, to execute a Consultant Services Agreement with ICF Consulting to provide spreading grounds turbidity consulting services for a not to exceed fee of \$378,400 to be financed by the Fiscal Year 2004-05 Flood Control District Budget and establish the effective contract date following your Board's approval.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

We are recommending that your Board award and authorize the Acting Director of Public Works to execute a Consultant Services Agreement with ICF Consulting and establish the effective contract date following your Board's approval.

Public Works regulates and conserves storm runoff and other flows for beneficial use within the County of Los Angeles. Conservation of these flows is accomplished by capturing the water and percolating it into the ground at specific sites to replenish groundwater supplies. Public Works operates 26 spreading grounds. Ten of the 26 spreading grounds need to be evaluated for turbidity criteria of intake flows.

Public Works strives to optimize spreading grounds operations. The consultant services will provide us with information to make informed decisions to optimize recharge operations and establish efficient and effective maintenance schedules.

The services provided by ICF Consulting will include historical data research, water testing, operational recommendations, and an option to implement a pilot program to test monitoring devices to provide real time data collection.

#### **Implementation of Strategic Plan Goals**

Awarding this Agreement will meet the County Strategic Plan Goal of Service Excellence as the turbidity study project will increase the efficiency of spreading grounds to better meet the groundwater recharge and water conservation goals.

#### **FISCAL IMPACT/FINANCING**

There will be no impact to the County's General Fund. Financing for this Agreement is available in the Fiscal Year 2004-05 Flood Control District Budget.

The Agreement is for a not to exceed fee of \$378,400, including an additional amount of \$34,515 for any additional or unforeseen work.

#### **FACT AND PROVISIONS/LEGAL REQUIREMENTS**

A standard Consultant Services Agreement, previously approved as to form by County Counsel, will be used. The Agreement will be for a term of three years of services. The standard Board-directed clauses that provide for termination of services, renegotiation, and hiring qualified displaced County employees will be included.

As required by your Board, language has been incorporated into the Agreement stating that the consultant shall notify its employees, and shall require each subconsultant to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, ICF Consulting is willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

ICF Consulting is in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

We have evaluated and determined that the Living Wage Program (County Code Chapter 2.201) does not apply to the recommended Agreement as this Agreement is for non-Proposition A services.

### **ENVIRONMENTAL DOCUMENTATION**

A finding of environmental impact is not required for the award of this Consultant Services Agreement.

### **CONTRACTING PROCESS**

On February 24, 2005, Public Works issued a Request for Proposal (RFP) for this project. Two firms, ICF Consulting and EnviroAqua Consultants, Inc., responded to the RFP. The Evaluation Committee composed of Public Works staff evaluated the written proposals. The firms were evaluated based on criteria outlined in the RFP, which included technical expertise, proposed work plan, experience, personnel qualifications, and understanding of work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on this evaluation, Public Works selected ICF Consulting as the best qualified firm to perform these services. The negotiated fees have been reviewed by Public Works and are considered reasonable for the services provided.

The Honorable Board of Supervisors  
June 9, 2005  
Page 4

Participation by Community Business Enterprise (CBE) in the project is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. ICF Consulting is aware of our CBE Outreach Program, and its proposed CBE participation is on file with Public Works.

As requested by your Board on February 3, 1998, and to further increase consultant awareness of contracting opportunities with Public Works, this contract was listed on the County's "Doing Business with Us" website.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

The project will have no adverse impact on current County services or projects during the performance of the recommended services.

### **CONCLUSION**

Please return one approved copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE  
Acting Director of Public Works

BK:ki  
P:\wrd\GENERAL\Facilities\Users\belinda\Turbidity Study\board letter June 1.doc

cc: Chief Administrative Office  
County Counsel  
Department of Public Social Services (GAIN/GROW Program)